

**FINAL / Minutes of the Animal Welfare Committee
Davis Hall, City of College Park
February 26, 2015**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
6/30/2013	Taimi Anderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4/30/2017	Suzie Bellamy	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2/28/2017	Patti Brothers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
N/A	Vivian Cooper	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6/30/2017	Betty Gailes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2/27/2017	Harriet McNamee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3/31/2015	Christine Nagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3/31/2016	Dave Turley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5/31/2015	Christiane Williams	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2/28/2017	Cindy Vernasco	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Co-Chair Nagle called the meeting to order at 7:10 p.m.

I. Approval of Meeting Minutes

Motion: To approve the January 22, 2015 Animal Welfare Committee meeting minutes, with corrections:

Moved: Co-Chair McNamee
Aye: Unanimous

Second: Mr. Turley
Nay: 0 **Abstain:** 0

II. City Budget Requests

Co-Chair Nagle wrote a request to the 2016 budget to include the following items:

- Reiteration of 2013 budget request
- Request for two AWC members to attend Animal Care Sheltering Expo in fiscal year 2016
- Sheltering Magazine subscription (\$20)
- Cleaning service for shelter (\$500 for two annual cleanings)
- Special services (i.e., Pet CPR course) - \$200

The budget request did not include cleaning supplies for routine use.

Motion: To submit the 2016 budget requests:

Moved: Co-Chair McNamee
Aye: Unanimous

Second: Ms. Brothers
Nay: 0 **Abstain:** 0

III. Equipment Purchases

The following items will be purchased and placed in the shelter following the spring shelter cleaning:

- Free-standing cabinets with doors on (2 lower cabinets and 1 cabinet 71” tall)
- New caging, including community living cages

IV. Shelter/Adoption Report

Adoptions: 1 cat

Shelter: 2 cats

Petco: 2 cats

V. Website and Facebook

AWC members were requested to review the updated AWC information to be submitted for the City website and provide any additions or corrections to Co-Chair Nagle by Wednesday, March 4.

Co-Chair Nagle will check into becoming administrator to be able to update the Animal Control Facebook page. Ms. Gailes is administrator of a new AWC Facebook page, “Friends of College Park Holding Facility.”

VI. Review of Printed AWC Materials

Ms. Gailes combined the information from the various printed AWC materials into a tri-fold brochure which includes information on volunteering, microchipping; adoption and fees, contact information, etc. The final brochure will also include a mission statement, quotes from adoptees, as well as information on donations.

VII. Other Business

- Ms. Gailes briefly discussed Maryland House of Delegate Bill HB876 for “Uniform Standards of Operation and Care” and HB645, “Commercial Sale of Dogs and Cats Prohibited.” The House Bill for residents to receive a \$100 tax break for adopting a pet from a shelter was discussed.
- There was a discussion regarding use of the vacuum cleaner in the shelter.
- Co-Chair McNamee is currently working on the end-of-year report. She would like to include quotes on how the adopted animals have made a difference in the lives of adoptees.
- Discussions for the next AWC meeting will include the following:
 1. Brainstorming session regarding recruiting new members
 2. Review AWC information for tri-fold brochure
 3. Use of AWC funds
 4. Update on volunteer policies

VIII. Adjournment

The AWC meeting adjourned at 8:20 p.m. The next AWC meeting is scheduled for March 26 at 7:00 p.m. at Davis Hall.

Minutes prepared by Debra Pinkett